



Work-Related Illnesses or Injuries

As an employer, the BC Public Service is committed to providing a safe and healthy workplace for employees. However, despite the best efforts of employees and the employer, work-related injuries or illnesses sometimes occur. The Workers Compensation Act sets out the legislative framework for providing compensation to employees who suffer a work-related injury or illness.

This fact sheet offers you some basic information about the Workers Compensation Board (WCB) compensation system, other applicable public service benefits, reporting an injury and making a WCB claim.

WCB Claim Process If a work-related injury does occur, there are several things that you need to do.

1. Report the Injury

- Report the injury to your supervisor immediately. The law requires this.
- If requested, you are also required to complete a “Worker’s Report of Injury or Occupational Disease to Employer” (Form 6a), as soon as you are able.

2. Obtain Medical Treatment

- Seek immediate medical treatment from the local workplace Occupational First Aid Attendant.
- Obtain additional medical treatment as directed by your medical practitioner and the WCB.

Making a WCB Claim To register a claim:

1. Report the injury to the WCB. You can do this by telephone to a WCB office. (If you are unsure whether or not the injury is work-related, further information is available from the WCB.)
2. Fill in a WCB “Application for Compensation and Report of Injury or Occupational Disease” (Form 6) and send it to the WCB. This form can be obtained from the local

**Making a WCB Claim (con't)**

WCB office or from the WCB's website (www.worksafebc.com).

The WCB may send you a Form 6 if they receive the employer's report of injury or a doctor's report of injury before you report the injury to the WCB.

Once this is done, it is up to a WCB claims officer to determine whether or not your claim is acceptable based on a review of all the facts of the case. The WCB will send you a letter as soon as a decision has been made.

Making an Appeal

To appeal a WCB decision, contact your union or association, or the Workers' Compensation Board directly.

Other Things to Know

The BC public service has benefit plans for employees who are ill or injured. These plans may contain special provisions for people who are absent on a Workers' Compensation claim.

For example, employees with an accepted WCB claim who are eligible for sick leave remain on pay during the sick leave period and receive their WCB wage loss benefits through the payroll system. This allows employees to maintain other paid benefit coverage (e.g., extended health and dental, group life insurance) while absent on a WCB claim.

The BC public service's sick leave and long term disability (LTD) benefits are integrated with WCB benefits. In most cases, WCB compensation is greater than sick leave or LTD compensation, so you receive only the WCB amount.

For further information, consult with your human resource consultant, union representative, or check your applicable collective agreement or the terms and conditions of employment.

**For More
Information**

More information about your employee benefits is available at:

www.bcpublicservice.ca/benefits or visit the WCB website at www.worksafebc.com

We have used plain language to assist you in understanding the WCB compensation system, injury reporting and the claim process. This fact sheet is for preliminary information purposes only. For a full statement of the benefits' terms and conditions, please refer to the Employee Benefits and WCB websites.